

## INSTRUCTIONS TO PAY MLS DUES



Home Page  
Property Search  
Find a NEFMLS Member

Latest MLS Newsletter  
March 2009

**My MLS Account  
Click Here**

Welcome to the new RealtyWEB.NET website for!

Enter your Member ID below for authentication.

Member ID:   
Last Four SSN:

Login

[Forgot your ID?](#)

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### MEMBER DUES

\* MEMBER ID: Enter your 4 or 5 digit NEFAR/NEFMLS member number. This number can be found in the top right corner of your invoice next to MEMBER: or click Forgot your ID?

\* LAST FOUR SSN: Enter the last 4 digits of your Social Security Number

\* Click LOGIN

### OFFICE FEES

\* MEMBER ID: Enter your NEFMLS FIRM ID as assigned. This ID can be found in the top right corner of your invoice next to FIRM:.. This ID may be letters, numbers, or both.

\* LAST FOUR SSN: Enter the last 4 digits of the broker's Social Security Number OR the last four digits of the Office Tax ID Number

\* Click LOGIN

Step 2:

\* Select PAY/VIEW BILL ONLINE

Step 3:

\* Select the Invoice

\* Enter Credit Card number, card type, expiration date and name.

\* Click Continue at bottom of screen



RealtyWEB.net NEFMLS Online Payments

Name  
NAR ID  
License Number  
Firm Name

**My Services**

**Pay/View Bill Online (Account Balance: 350.00)**

[One Year Invoice History](#)  
[Previous Year Invoice History](#)  
[View Committee History](#)

**Company Services**

[Lookup Member Open Balances](#)

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### IMPORTANT

\* You MUST Click PAY NOW

\* Your transaction is not complete until the Pay Now button is clicked and the receipt page has displayed